

Serial No.....

UGANDA INVESTMENT AUTHORITY

Check list of required documents for an Investment Licence

The following documents are required as attachments to the application for an Investment Licence. All applicants must submit items 1- 6 to enable UIA process your application within the set time frame¹.

	Document required	Confirmed (tick)
1	Legal status (Copy of Certificate of Incorporation and Articles & Memorandum of Association from URSB)	
2	A brief Business Proposal on the project(Not less than 5 pages)	
3	Evidence of availability of funds for the project, (which could be a Bank statement for the company/Directors.	
4	Land status for the Project (<i>Attach a copy of the land title or a tenancy agreement to confirm location of the project</i>).	
5	Passport Photocopy of Foreign Shareholders	
6	Filled in Application Form for an Investment Licence (Form UIA 1)	
	Other additional documents	
1	Bill of lading to confirm importation of machinery (exceptional cases)	
2	Copy of the secondary licence issued by the relevant Government Ministry/Department or Agency	
3	Environmental Impact Assessment Report/Certificate of Approval by NEMA	

¹ Applications in the following businesses will require the company to secure secondary licence before applying for an investment licence: Energy generation, mining, banking, air transport,

Note: After securing an Investment Licence, all investors are advised to contact the Revenue Officer at the One-Stop-Centre (OSC) to register for a Tax Identification Number (TIN). The foreign investor will be required to get a Special Pass from Senior Immigration Officer at OSC before applying for a TIN.

- i) Name of the person submitting the application:.....
- ii) Tel contact:
- iii) E-mail:
- iv) Date of submission:
- v) Received by: -----
- vi) Signature: -----
- vii) Name of the company:-----

N.B Kindly file all the required documents in one folder.

UIA Stamp: