

# INVESTMENT LICENSE CHECKLIST

The following documents are required as attachments to the application for an Investment License. All applicants must submit items 1-6 to enable UIA process your application within the set time frame i.e. 48 hours or 2 working days upon submission of all satisfactory requirements.

Attached  
(Tick)

Documents required to be scanned in PDF not exceeding 2MB

- ☐ 1. Legal status (Copy of Certificate of Incorporation & Articles and Memorandum of Association from URSB)
- ☐ 2. Company Tax Identification Number (TIN) Certificate from URA
- ☐ 3. A brief Business Proposal on the project (Not less than 5 pages, clearly indicating the Company Overview, Executive Summary, Product / Service Description, Market Analysis, Human Resource Plan and financial plan) Submitted Documents should be in English. (Translation should be done by Makerere University School of Languages, Literature & Communication)
- ☐ 4. Evidence of availability of financing for the project, (which could be a Bank statement for the company or Directors OR any other evidence of financing).  
**For Domestic Investors      Minimum threshold is USD 50,000**  
**For Foreign Investors      Minimum threshold is USD 250,000**
- ☐ 5. Proof of location for the Project (Attach a copy of the land title or a tenancy agreement to confirm location of the project).
- ☐ 6. Electronic copy of Passport / National ID for Shareholders

## Other Additional documents

- ☐ 7. Bill of lading to confirm importation of machinery (exceptional cases)
- ☐ 8. Copy of the Regulatory License issued by the relevant Government Ministry/Department or Agency
- ☐ 9. Environmental Impact Assessment Report/ Certificate of Approval by NEMA

## Secondary Regulatory Licenses

Applications in the following business categories will require the company to secure regulatory license before applying for an investment license:

### Sectors

- |   |  |
|---|--|
| <input type="checkbox"/> Energy Generation  | <input type="checkbox"/> Manufacturing of Drugs                |
| <input type="checkbox"/> Mining   | <input type="checkbox"/> Timber and Forest Wood Products       |
| <input type="checkbox"/> Banking  | <input type="checkbox"/> Manufacturing of Plastic Carrier bags |
| <input type="checkbox"/> Sugar Manufacturing  | <input type="checkbox"/> Air and Water Transport               |
| <input type="checkbox"/> Any other sector as advised by the Authority in liaison with the lead regulatory agency. |  |

# → Online Application Process

- Create an account on [www.ebiz.go.ug](http://www.ebiz.go.ug).
- Log into your account.
- Select "New Application"
- Choose "Investment License" and complete the required fields.
- Upload the required documents (listed from 1-6) in PDF format, ensuring they do not exceed 2MB each.

## Ensure the following before logging in:-

- That you have steady internet connection
- That you have a working email address
- That you scan/convert all the documents to PDF
- That your business plan clearly indicates the areas mentioned above.
- That all the details provided are strictly for the shareholders

NB: If the Company Shareholding changed, kindly attach the relevant documents (Company Resolution and Share Transfer forms)

*Please note down your Username and Tracking Number*

## APPLICATIONS FOR UTILITIES & STANDARDS

Investors applying for an Investment License should provide the Uganda Investment Authority (UIA) with detailed information regarding their expected utility needs, specifically for water and electricity.

This ensures that adequate infrastructure is in place to support their business operations without delays. In addition to utility requirements, investors must also specify any certification standards their project will need to meet. These could include industry-specific regulations, safety certifications, or environmental compliance, ensuring that the project adheres to national and international standards from the outset.

Providing this information helps streamline the approval process and ensures that all operational and regulatory needs are addressed early on, minimizing future complications.

### CONTACT US

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